



NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091
(An autonomous body under Ministry of AYUSH, Govt. of India)

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Dt: 27.08.2021

F.No.3-10/2018-19/NIUM/Admn

To,

Sub:- Inviting quotation for Printing and supply of Books - reg

Sir,

With reference to the subject cited above, quotations are invited from reputed firms/printing agencies for printing and supply of Books as detailed below:

Sl. No.	Particulars / Specification	No of Copies	No of pages	Price per Unit in INR	GST %	Total amount per Unit in INR
01	Printing of Books *Size: A5 *Nature of work: DTP and Printing of Book *Cover page: Multicolored, Matte lamination *Hard Cover: Hard Cover (Kuppan Board) Case binding with section stitching *Inner Page: Natural Shade paper of 80 GSM, two colors *Number of pages: 160 page (Approximately)	200-250 Copies	100-150 pages			
			150-200 pages			
			200-250 pages			
		250-500 Copies	100-150 pages			
			150-200 pages			
			200-250 pages			

The quotation for the printing of the above Books may be submitted in sealed cover on or before **20.09.2021** by hand or post quoting details of price, taxes, other charges if any. The items have to be supplied F.O.R, NIUM, Bengaluru. The sealed quotation cover should be superscribed as “**Quotation for Printing & Supply of NIUM Books**”

NOTE:

- A copy of GST Certificate must be enclosed.
- If the items are not supplied within the due date time 5% of the billed amount shall be deducted for delay up to 15 days and 10% of billed amount up to 30 days shall be deducted as penalty. If the items are supplied after 30 days No payment will be made.
- The prices quoted by the Firm will be valid for “**One year**” from the date of final proof reading.
- The material must be supplied F.O.R, NIUM, Bengaluru
- The material should be supplied within 15 days from the date of receipt supply order or from the date of final proof reading.
- The certificate of final proof reading may be obtained by the indenter before commencing the final printing work.
- The prices have to be quoted separately for all the three quantities mentioned above.
- Any other terms & conditions may be quoted by the Firm. No changes will be entertained, once the quotation submitted to this office.

Yours faithfully

(SURESHA)
Accounts Officer

Copy to :

01. Prof. Abdul Nasir Ansari, Incharge Publication, for information & necessary action.
02. Dr. Shariq Shamsi, intender, for information for information & necessary action.
03. Dr. Malik Itrat, Website Incharge with an instruction to upload the quotation in NIUM's website.
04. Consumable Committee members for information & necessary action.
05. Concerned file
06. Guard file