



# NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091  
(An autonomous body under Ministry of AYUSH, Govt. of India)



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Date: 29.11.2019

**Advertisement No. 07/2019**

## **Walk in Interview**

Interested candidates are requested to appear for walk in interview on 11/12/2019 at 10.30 hours at Institute campus for the post of **Head Clerk, System Administrator, UDC/Storekeeper, LDC** purely on short term contract basis fixed salary as per present rules.

### **01) HEAD CLERK : 01 Post**

#### **Educational Qualification:**

**Essential:** 1) Degree of a recognized University/Institute or equivalent. 2) Four years experience in relevant field. 3) Qualified with a speed of 30 w.p.m. in Hindi/English typewriting.

**Desirable:** Having knowledge of Computer.

**Age:** Not exceeding 30 years

### **02) SYSTEM ADMINISTRATOR: 01 Post :**

#### **Educational qualification:**

**Essential:** 1) Graduate in any discipline from a recognized University. 2) Two years Post Graduate Diploma in Computer Application from a recognized Institution /University with working knowledge of Hardware /Software.

OR

BE/B. Tech in Computer Science / Information Technology OR BCA/MCA

**Desirable:** 1. At least 3 years working experience in Central Govt./Autonomous organizations in Admin/ Budget/Estt etc.

2.Knowledge of Hindi/ Urdu/English/Kannada.

**Age** – Not exceeding 30 years

### **03) UDC/STOREKEEPER -04 Posts .**

#### **Educational qualification:**

**Essential:** 1. Degree of a recognized University/Institute or equivalent.

2.Qualification with a speed of 30 w.p.m. in typewriting in Hindi/English

**Desirable:** Qualification in Computer course from a recognized Institute.

**Age** – Not exceeding 18-27 years.

### **04) LDC- 01Post**

#### **Educational qualification:**

**Essential:** Intermediate or equivalent qualification with a speed of 30 wpm in English typewriting or 25 wpm in Hindi typewriting and proficiency in computers.

**Desirable:** Knowledge of Hindi.

**Age:** Below 28 years.

#### **Terms & Condition:**

- 1) The post is purely a contract one and the candidate does not hold any right for permanent post.
- 2) The contract may be terminated at any time without assigning any reason.
- 3) No TA/DA will be admissible for attending the Walk in Interview.
- 4) Candidate should be ready to join immediately.

Interested and eligible candidates may appear for walk in interview along with the photo copies of the documents in support of their eligibility with one passport size photo (original certificates may be produced for verification of photo copies of the documents).

**Sd/-  
Director**