



No. O-12011/24/2023-SUS
Government of India
Ministry of Ayush
Siddha & Unani Section

Ayush Bhawan,
B-Block, GPO Complex,
INA, New Delhi-110023

Dated: 14th February, 2024

VACANCY CIRCULAR

Subject: Filling up the post of Director, National Institute of Unani Medicine, Bengaluru - reg.

The undersigned is directed to say that Ministry of Ayush proposes to fill up the post of Director, National Institute of Unani Medicine (NIUM), Bengaluru, an Autonomous Body under the Ministry of Ayush, Government of India. The post is proposed to be filled up on deputation basis, including short term contract basis for a period not exceeding 5 years. The details regarding eligibility conditions for the post, etc., are given in **Annexure-I**.

2. The application, in the prescribed proforma, complete in all respects, should reach through proper channel to **Smt. Shiela Tirkey, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023**, within **30 days** from the date of publication of the advertisement for the said post of Director, NIUM, in the Employment News/Rozgar Samachar. The format for the application is given at **Annexure-II**. Details are also available on the websites of this Ministry (www.ayush.gov.in) and NIUM's website (www.nium.in).

3. Hindi version will follow.

End: As above.

(Abdul Sadiq Khan)

Under Secretary to the Government of India

Tel: 011-24651962

To:

All Ministries/ Departments/ Chief Secretaries to State
Governments/ Administrators, UT Administrations
for wider circulation of the vacancy.

Copy to:

1. Director, NIUM, Bengaluru – with the request to upload at Institute's website.
2. All field organizations of Ministry of Ayush.
3. CS-I (Coord) Section, DOPT with the request to upload it on their website.
4. Director, NIC, Ministry of Ayush for posting on the Ministry's website.

**Government of India
Ministry of Ayush**

**Filling up the post of Director,
National Institute of Unani Medicine, Bengaluru**

Applications are invited, in duplicate, through proper channel from eligible candidates for filling up the post of Director, National Institute of Unani Medicine (NIUM), Bengaluru, an autonomous organization under the Ministry of Ayush, Government of India working since 2004.

2. The National Institute of Unani Medicine established in 2004 is developed as a mode of Post-Graduate, teaching and training and research in Unani System of Medicine, with attached hospital has an OPD wing and a 180-bed IPD.
3. The eligibility criteria and other details are given below. Details are also available on the website of this Ministry (www.ayush.gov.in) and at NIUM website (www.nium.in).

1	Name of the post	Director
2	Number of post	One
3	Classification	Group-A Post
4	Mode appointment	Deputation/Short Term Contract for a tenure of 5 years or till the incumbent attains the age superannuation, whichever is earlier.
5	Scale of pay/ Grade Pay	Level-14 of Pay Matrix of 7 th CPC (Rs.144200-218200) + NPA, as admissible as per the Govt. of India rules.
6	Maximum Age limit	Not exceeding 58 years as on the last date for submission of application
7	Eligibility Criteria	<p>Officers of the Central/ State Government/Public Sector Undertakings/Semi Govt. Statutory or Autonomous Organizations funded by the Government having 18 years of standing in the profession of which at least 16 years combined experience of Teaching and Research/Administration out of which at least 10 years experience in PG Teaching and Research:</p> <p>Holding analogous post on a regular basis in Pay Level-14.</p> <p style="text-align: center;">OR</p> <p>Minimum three years' regular service in Pay Level-13 of Rs.123100-215900.</p> <p style="text-align: center;">OR</p> <p>Eight years' of regular service in Pay-Level-12 of Rs.78800-209200.</p> <p style="text-align: center;">AND</p> <p>Possessing following essential educational qualification and experience :</p>

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		<p>Essential Qualifications:</p> <p>PG Degree in Unani System of Medicine [MD(U)/ MS(U)] included in the 2nd Schedule of Indian Medicine Central Council Act, 1970 and enrolment in the Central/State Register of Indian Medicine.</p> <p>Desirable::</p> <p>1 Ph. D qualifications in Unani System of Medicine.</p> <p>2. Extensive experience in teaching & Research.</p>
8	Tenure of appointment	The tenure of the Director, NIUM will be that of 5 years or until attainment the age of superannuation/retirement or as decided by the Government, whichever is earlier.
9	Duties and Responsibilities	To act as "In-Charge" of the Organization (NIUM), its overall administration for proper management and to conduct all its affairs; To function as the Member Secretary of the Governing Body.
9	Place of Duty	Bengaluru.
10	Last Date for receipt of applications	The application in the prescribed proforma complete in all respects, should reach through proper channel, to Smt. Shiela Tirkey, Under Secretary, Ministry of Ayush, Government of India, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023 within 30 days from the date of publication of this advertisement for this post of Director, NIUM, in the Employment News/Rozgar Samachar.
11	General Instructions	Applications not received through proper channel as well as those received after intimated "closing date" of receipt of Applications, shall not be entertained and will be summarily rejected.

Full file

Annexure-II

**APPLICATION FOR THE POST OF DIRECTOR,
NATIONAL INSTITUTE OF UNANI MEDICINE (NIUM), BENGALURU**

1	Name in Block letters						Affix self-attested recent passport size Photograph
2	Address /Tel No./Mobile No./ E -mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the closing date for receipt of application						
5	Age of superannuation in the parent organisation						
6	Educational and other Qualifications						
	Sl. No.	Qualification	Board/ Institution	Year of Passing	Percentage/ Position/ Division		
7	Published research work						
	Sl. No.	Topic	Name of Publication				
8.	Details of Employment, in chronological order.						
	Name of Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly self-attested. Application should be page numbered in a continuous manner).						
	SI No.	Name of the documents			Page No.		

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I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of the candidate _____

Name of Candidate _____

Place: _____

Date: _____

**CERTIFICATES/DOCUMENTS TO BE GIVEN BY
HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Director, National Institute of Unani Medicine (NIUM), Bengaluru.
6. The photocopies of APARs/ACRs for the last 5 years, with due attestation on each page, are enclosed.

Signature: _____

Name: _____

Designation: _____

Name of Organization: _____

Place: _____

Date: _____

OFFICE SEAL

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