



# NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091  
(An autonomous body under Ministry of Ayush, Govt. of India)  
(Accredited to NABH)



Tel : 080-23584260

Fax : 080 -23584180

F.No.115-2/2021-22/Accts/NIUM/1690

Date. 06/08/2021.

To,

**Subject: Invitation of Re-Quotation for Supply & Fixing of Help Desk in Hospital, NIUM:  
– reg.**

\*\*\*\*\*

Sir,

With reference to the subject mentioned above, Re-Quotations are invited from reputed registered dealers for the Supply & Fixing of Help Desk in Hospital, NIUM as detailed below.

Sl. No	Name of the Items	Specification /Make	Quantity Required.	Amount ( <sup>₹</sup> )	Total GST Amount ( <sup>₹</sup> )	Grant Total ( <sup>₹</sup> )
01	Help Desk	<p>Help Desk:-</p> <ul style="list-style-type: none"><li>• Area for installation (In front of registration area) size: 8 feet X 5.2' feet</li><li>• Wood: Malaysian Board / Wood with termite proof.</li><li>• Wood thickness: 18mm (Colour will decided later).</li><li>• 'C' shape Help Desk with one side closed.</li><li>• Front Glass thickness: 10mm Teflon.</li><li>• Desk should be partition with draw (i.e. 02 drawer and 02 side self).</li><li>• S.S. heavy duty used for desk legs with rest proof.</li><li>• Steel Patti 6 inches wide at lower border of the desk.</li><li>• Centre NIUM Monogram size: 1.5 feet X 1.5 feet.</li><li>• 1mm laminate colour used for outside the desk and inside – Half white.</li><li>• S.S. 304 grade material should be used for Handle, Leg, Lock etc....</li></ul> <p>Design as per image attached. <b>(AS PER IMAGE) attached</b></p>	01 No.			

The quotations may be submitted in a sealed cover quoting the competitive rate with above specification by clearly mentioning taxes applicable if any., time required for supplying the items with the terms & conditions, Copy of GST

Wherever required Test Certificate should be sent along with relevant document.

**If any Technical Clarification please contact Dr. Asjad Khan (RMO) Mobile No. 9035226776.**

Incomplete bids are liable for rejection. Late / delayed offer will not be considered.

NIUM reserves the right to reject any or all tender without assigning any reason.

If the item is not supplied within stipulated period and not as per specification, NIUM is having right to accept or reject whole lot or part of it.

In case the items are not supplied in time, Penalty of 5% for delay upto 15 days from the last date & 10% beyond 15 days upto one month shall be levied. If the firm fails to supply the items as per Supply Order, the item will be procured from other bidder & the difference amount shall be recovered from the bill of the firm or otherwise.

The envelope containing quotation should be super scribed as **“Re-Quotation for Supply & Fixing of Help Desk in Hospital, NIUM”**

The last date for the submission of quotation is: 23/08/2021.

Yours faithfully,  
Sd/-

(Suresha)  
Accounts Officer

**Distribution :**

- 1.Prof. S.Shah Alam, DMS, NIUM, for information.
- 2.Website in-charge for information and to upload quotation in NIUM- website.
- 3.Concern file.
- 4.Guard file.

