



NATIONAL INSTITUTE OF UNANI MEDICINE

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To,

Sub: Inviting Re-quotations for Carpentry repair works at NIUM-reg:

Sir,

With reference to the subject cited above, Re-quotations are invited from reputed firms/dealers for Carpentry repair works i.e. for repair/replacement of wooden works related to doors, wardrobes, repair/fixing of glass and mesh work at this Institute is detailed below.

Sl. No.	Name of the Dept/Unit	Description of repair works to be done	Total in `
1	Ilaj Bit Tadbeer Male IBT Reception 18, 19, 20, 21, 23	02 doors(2A & 3A) Measurement 14 inches and 24 inches Lock Repair in 1B, 2A, 3A Door repair from lower side of all the rooms Width of the door- 35 inches and height- 80.5 inches Repair works size/measurement 35X10 inches Repair of all the Hinges of all the rooms Toilet door repair in Room No. 23 size- 35 X 20 Inches And other toilet door and hinge repair All the doors needs the stopper	
	19	Steam chamber repair Base of the wooden steam chamber repair Measurement 35X30 Inches	
	24	Door paint and lower end repair measurement of 35X10 inches	
	25	Door Handle and Hinge repair	
	26, 27, 28	Hinges repair	
	Nutool table	Pulley arrangement over nutool table Measurement Length -10 X ½ feet Height – 6 X ½ feet	
	HFG 48 &49	Hinge Repair and lower end repair Size 35 X 10 inches	
	HFG 50	Hinge Repair	
	Physiotherapy	Wooden balancing board need to be repaired	
	Female IBT	Steam chamber need to be repaired Three sides of steam chamber Size 46X32X34 inches	
	2	O.T Unit Room No. HHF- 33	Repair of hinges of wooden door
3	TST Museum	levelling from all the side – 01 No Size 6X4 ft for wooden doors	
		Wood work in museum for two wardrobes making in the right side size 16ft length, 8ft height and 4ft width, 12 doors sliding with front of glass of 10 mm On the left side size Length 8ft, height 4ft width 18 doors sliding with front of glass of 10 mm	
		2Step rows width of 10 inches distance and height of 18 inches with glasses	
4	Hospital first floor near MRD at Room No. 68	Repair of door bolt and stopper	
	Maternity Section (Preparatory Room)	Repair of Door stopper and screen rod	
	Maternity Section (Toilet and Store room)	Repair/Replace of two doors – Size 30” X 79”	
	Maternity room (dress changing room)	Repair of Stopper and repair of	
		Repair of Cupboard door size 15.7” X 20”	
Labour Room	Repair/fixing of hydrolic door closure of entry door		

Private Wards Room No.88	Repair of glass window handle at PG duty room	
Private Wards Room No.86	Repair of toilet door bolt and lock	
Private Wards Room No.73	Repair of door stopper	
Private Wards Room No.74	Repair of balcony door and toilet door stopper	
Private Wards Room No.75	Repair of door stopper and window handle	
Private Wards Room No.77	Repair of Door Stopper	
Female ward dispensary	Repair of door stopper	
Female Duty Room	Repair of window handle	
Female Ward (Toilets block)	Repair of door Size- 35'' X 80'' and repair of handle at old joshanda room	
OT	Door repair at duty doctors room	
Male IPD II Floor	Handle replacement of main door	
Male IPD	Repair of door at Matron room	
Male IPD	Repair of door at Nurses room	
Male IPD	Repair of door at near toilet block joshanda room	
Male IPD	Repair of door at PG duty room	
IPD 3 rd floor	Replacement of two doors size 36'' X 81'' & 35'' X 80''	
X-ray Unit	Doors required size 80'' X 35''	
Sample Collection Unit	Repair of door stopper	
Laboratory HGF 44 & 45	Repair of doors(two)	
Regimnal female	Repair of door	
Pathology lab Room 29	Repair of door 80''X 35''	
Neuro Ward	Door repair of neuro at joshanda room Ward robe of 3 doors repair, size 14X18''	
HGFD 23 & 24 and toilet block	Repair of 06 Doors and window stoppers	
General OPD	Repair of entrance door	
Reception	Repair of door	
OPD 6	Repair of door	
OPD 7	Repair of door and false ceiling	
OPD wing	Repair of false ceiling at toilet block	
PV Room	Repair of door	
Screening room	Repair of door stopper	
OPD 29 (female OPD)	Repair of door stopper at female OPD	
Room No 34	Repair of Toilet door	
RoomNo.35 (Housekeeping room)	Repair of Door	
Regimnal Unit Room No 17- 28	Repair of door 80''X 35.5'' Cupboard repair Size- 20X14.5'' & 28X19.5''	
Old entrance back side	Two ply woods 16X40''	
Old Reception	Door size 43X24''	
Dispensary	Repair of door stopper, door Size 17X35'' and door lock repair Repair of Cupboard Size 13.5 X29.5''	
Dispensary	Repair of toilet two toilet doors Repair of Cupboard Size 16X45''	
MatronRoom (II floor)	Window glass repairSize 11'' X 44''	
FemaleWard (I floor)	Repair of IPD Pharmacy window	
PrivateWards (I floor)	Fixing of window glass	
MRD (Beside MRD)	Fixing of Glass of water pressure gauge	
Maternity	Repair of two no. of window glass	
Female OPD (Ground floor)	Fixing of glass of water pressure gauge	

	Neuroward (Corridor area)	Repair of five window glass	
	Near Dispensary (outside)	13X56'', 15X29'' window glass to be fixed	
	Regimenal reception	Fixing of 01 window glass	
	Huqna Room	Fixing of 01 window glass	
	Regimenal Room No. 17-30	Repair of window glass	
	Canteen block	Mesh works required	
	IPD dispensary wards		
	MRD room		
	IPD wards at Male, Female,		
	Neuro,		
	Maternity		
	O.T Unit,		
	OPD dispensary		
5	Library Computer lab	Repair of 02 No's wooden drawer	
	Books Reading Section at library	Repair required sun mica of 10 partition study tables	
	Circulation Section at library	Repair of 01 No. drawer of circulation section	
6	Boys Hostel Unit –II (Presently New Girls Hostel)	Repair of table drawers- 02 No's at room No.-11	
		Repair of window stopper at room No.13	
		Repair of window stopper- 02 No's at room No-11	
		Repair of doors- 03 No's size 80X35.5''' and window stopper at wash room I floor	
		Repair of door at room No.15	
		Repair of window lock - 02 No's at room No. 17	
		Door repair and window stopper at wash room II floor	
		Window lock repair at room No. 20 & 21	
		Window locks and stopper repair at room No. 22	
		Door lock and repair of door and window lock at room No. 23	
		Door stopper and window lock repair at room No. 24	
		Window lock repair at room No. 27	
		Repair of cupboard lock at room No. 14	
		Cupboard repair at room NO. 15	
		Cupboard repair -02 No's at room No. 17	
		Repair of cupboard lock at room NO. 19	
		Cupboard lock – 02 No's repair at room No. 20	
		Repair of cupboard – 02 No's at room No.21	
		Repair of cupboard locks – 02 No's at room No. 22	
		Cupboard lock -02 repair at room No. 23	
	Cup board repair at room No. 24		
	Cupboard locks repair at room No. 24		
	Cupboard lock repair- 02 No's at room No. 27		
7	Old Guest House	Cupboard repair of shelves at room No. 01 & 02	
8	Admin/Academic Section/Director office	Repair of tables – 02 No's	
		Repair of Computer table	
		Repair of Dining table	
		Repair of Table and chair	
9	Admin block	Repair of toilet doors at Male toilet block – 03 No's	
		Repair of toilet doors at Female toilet block – 02 No's	
10	Ilmul Advia (Standarization lab)	Repair /Replacement of wooden door -01	
	Ilmul Advia (Pharmacognosy lab)	Repair /Replacement of wooden door -01	

Terms and conditions

1. The firm should mention the GST No. Properly
2. The firm may mention the time required for completing the above work
3. The firm may visit the institute to check the above details before quoting the rates.
4. The firm should arrange its own people & own tools/materials required for above carpentry works at this Institute.
5. Any sort of damages caused during the repair/replacement of doors of cupboard, wardrobes, shelves toilet doors, fixing of glass, mesh work the firm is wholly & solely responsible.
6. The repair/replacement work has to be done at NIUM campus only
7. The repair/replacement work shall be completed within the stipulated time
8. For delay in completing the work following Penalty shall be imposed
 - i. For delay of five days 5% of the billed amount.
 - ii. For delay of 6-10 days 10% of the billed amount
 - iii. For delay of 11-15 days 15% of the billed amount
 - iv. For delay of 16 -20 days 20% of the billed amount and there after no payment will be released.

The quotation may be submitted in a sealed cover on or before 01.09.2017, by hand or post quoting the above details, price, taxes if any, etc,

The sealed quotation cover should be superscribed as **“Re-quotation for carpentry works at NIUM”**.

Your’s faithfully,

Sd/-

(Nadeem A Siddiqui)
Administrative Officer