



# राष्ट्रीय यूनानी चिकित्सा संस्थान

## NATIONAL INSTITUTE OF UNANI MEDICINE

Kottigepalya, Magadi Main Road, Bangalore – 560 091

(भारत सरकार के आयुष मंत्रालय के तहत एक स्वायत्त निकाय)

(An autonomous body under Ministry of Ayush, Govt. of India)

(एनएबीएच से मान्यता प्राप्त) (Accredited to NABH)



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File No. 117-1/2024-25/ACCTS/NIUM-05/Admin/468  
(Printing of Stationery)

Date: 16-07-2025

To,

**Sub: “Inviting Quotation for Printing & Supply of Printing Material for NIUM Hospital, Bangalore - regd.**

Sir,

With reference to subject cited above, quotations are invited from reputed firms/dealers for supply of Item as detailed below:

SL No.	Item and Specifications	Qty required	Unit Price	GST in %	Total Amount (Inclusive GST)
01	<b><u>OPD registration Slips</u></b> Book No. (to be started) : 9339 Slip No. (to be started) : 933801 Paper Size: 18.2 x 25.7 cm Paper thickness 80 GSM 100 sheets/pads Printed with: Single Colour, Single Side	300 Books			
02	<b><u>Dispensing Slip</u></b> Size= 1/16, Paper thickness- 80 GSM, 100 Sheet/pads Printed with: Single Colour, Single Side	1000 Nos			
03	<b><u>Pre Anaesthetic Check-up Chart</u></b> Size: A4, Paper thickness- 80 GSM, 100 Sheet/pads Printed with: Single Colour, Double Side	50 Nos.			
04	<b><u>Bill Book</u></b> Book No: 3271 Slip No: 327001 Book Size: 21.5 cm x 14 cm, (1+2) 1 <sup>st</sup> Copy 80 GSM White Maplitho 2 <sup>nd</sup> Copy Colour MPM-Yellow 3 <sup>rd</sup> Copy Colour MPB- Pink Binding: ST binding, Computerized Serial No. 50 Sets/Book, Total 150 Sheets/book, 100 bills/book 1 Sheet 2 Perforation (machine) Not Manual perforation	400 Books			
05	<b><u>ECG/2D Echo Report Covers</u></b> Measurement- 27 x 11 cms Type: Envelop, Colour- White Thickness: 75 GSM, Printing- Single Side Printing	10000 Nos.			

::02::

The quotation may be submitted in a sealed cover quoting the competitive rate of item by mentioning taxes applicable if any, time required for the supply of item with terms and conditions. The envelope containing quotation should be superscribed as **"Quotation for Printing & Supply of Printing Material for NIUM Hospital, Bangalore"** Quotation may be submitted through Speed post/Courier/Regd. Post/By hand etc., on or before **29-07-2025**. ✓

**NOTE:**

- 1) A copy of GST Certificate must be enclosed, if the GST Certificate is not enclosed, the quotation may be considered as invalid.
- 2) If the items are not supplied within the scheduled time, 5% of the billed amount shall be deducted as penalty. If the items are supplied after 30 days no payment shall be made.
- 3) The Items must be supplied F.O.R NIUM, Bengaluru.
- 4) The Institute has the right to reject the quotation which is submitted after due date.
- 5) The prices must be quoted in the given format only
- 6) The material should be supplied within 15 days of order or from the date of final proof reading.
- 7) The certificate of final proof reading may be obtained by the indenter, before going to the final printing.
- 8) The price quoted by the respective Printers for the above-mentioned items shall be final and no changes to be made in this regard after selection of agency.
- 9) The quoted price shall be valid for **one year** from the date of issuance of supply order.

Yours faithfully,

(Suresha)  
Accounts Officer

**Copy to:**

- 1) Dr. Firdous Ahmad Najar, DMS for information & N.A.
- 2) Website I/c, to upload the notification in NIUM Website
- 3) Concerned file
- 4) Guard file

